



Job Title: Trainee HGV Driver
Department: Transport
Base Location: Tewkesbury Depot
Responsible to: Fleet Logistics Manager

The Team Cotteswold Purpose:

Being at the heart of a responsible and sustainable dairy community

JOB DESCRIPTION

Overview:

Cotteswold Dairy are pleased to offer an HGV training scheme that will allow you to get you your HGV driving licence with support from our experienced Transport Supervisors, Fleet Manager and Instructors.

You will be supported by an external training team and our Transport Department to ensure you achieve the requirements to pass your qualifications, and the confidence in solo driving.

Training:

- Advice & real-world guidance
- Medical exam
- Access to a revision portal for theory exam
- Theory, Hazard Perception and Module 2 Test
- Practical training through both external training and Cotteswold Dairy
- Module 3 practical driving test
- Practical driving module 4 test
- Post completion interview

Around the driving training you be required to do:

- Product familiarisation
- Vehicle loading & safe load restraint
- Navigation and customer service training
- Learning rounds through the 'buddy' system (as a passenger)

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Main Duties & Responsibilities:

By the end of the training you will be expected to fulfil the following:

- Safe operation of HGV vehicles in line with your classification
- Delivery of dairy and other products to Wholesale customers
- The un/loading at customer sites – pallets and roll cages
- Picking of orders and learning the products
- Complete a conscientious check of your assigned vehicle every morning and evening correcting any minor defects and highlighting serious defects to the Supervisor or Manager

Person Specification:

- Clean UK/EU car driving licence with good history and no pending penalty points
- Ability to work night shifts and weekends
- Ability to carry out an active, physical role that involves manual handling
- Have an eye for detail to ensure accuracy and precision
- A safe and courteous driver
- Experience of delivering excellent customer service and building good customer relationships
- Good time keeping and flexibility to work shifts
- Able to work on own initiative
- Positive attitude possessing high levels of commitment and motivation
- A willingness to learn and develop
- Good communication skills

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