



Job Title:	Fork Lift Truck Driver
Department:	Chilled Warehouse
Base Location:	Tewksbury
Hours:	A minimum of 37.5 hrs per week, 5 days over 7, working on a shift rota
Relationships:	All departments
Responsible to:	Chilled Warehouse Team Leader
Responsible for:	None

JOB DESCRIPTION

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service.

Team Cotteswold:

At Cotteswold Dairy we recognise that we will achieve far greater success working as a team, with empathetic people management and valuing each other, our staff and our customers.

The aim of 'Team Cotteswold' is to give a disciplined and determined effort to value everyone and everything and as a consequence make the Company the first preference for employees and customers alike over the long term.

The Team Cotteswold Vision:

To grow sustainably, whilst respecting the environment and to provide a secure workplace of opportunity, with strong trusted values and relationships.

Overview:

A vital role, responsible for the safe and timely transportation of our goods. Working as part of a team, the individual must be able to work quickly and maintain a positive attitude.

Main Duties & Responsibilities:

- Check goods in and ensure all goods are transported and/or unloaded in a safe and timely manner;
- To assist the Operatives in accurately picking customer orders, completing stock rotations and replenishing stock;
- Keep the Chilled Warehouse clean at all times providing a safe working environment ;
- To perform any other reasonable task as requested by more senior staff;
- Understand and comply with the Company's Health and Safety Policy statement.



Skills

Essential:

- Forklift truck licence and experience;
- Strong organisational skills with professional and clear communications skills;
- Positive attitude possessing high levels of commitment, motivation and flexibility;
- Have an eye for detail to ensure accuracy and precision;
- Possess strong numeracy skills;
- Ability to work flexibly to cover shifts and work to tight deadlines;
- Knowledge of Health and Safety and safe working practices.

Desirable:

- Experience of working in the dairy or similar food production sector.