

Cotteswold Dairy



Job Title:	Loader/Picker – Warehouse Operative
Department:	Semi-Retail
Base Location:	Cheltenham
Hours:	37.5 hours per week (5 days over 7 on a rota Monday - Saturday)
Relationships:	Drivers
Responsible to:	Assistant Depot Manager
Responsible for:	None

JOB DESCRIPTION

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service.

Team Cotteswold:

At Cotteswold Dairy we recognise that we will achieve far greater success working as a team, with empathetic people management and valuing each other, our staff and our customers.

The aim of 'Team Cotteswold' is to give a disciplined and determined effort to value everyone and everything and as a consequence make the Company the first preference for employees and customers alike over the long term.

The Team Cotteswold Purpose:

Being at the heart of a responsible and sustainable dairy community

Overview:

You must demonstrate a positive, flexible attitude to work, excellent problem solving skills, be a confident communicator and have a willingness to take on tasks in all weathers. You will be committed to conducting your work to the highest standards, recognising this role is pivotal to ensuring a first class service to our customers.

Purveyors of **Quality Products** with **First Class Service**

Registered Office: Cotteswold Dairy Ltd Dairy Way Northway Lane Tewkesbury Glos GL20 8JE
Telephone 01684 298959 **Facsimile** 01684 274994 **Website** www.cotteswold-dairy.co.uk
Registered in England No. 447327



Main Duties & Responsibilities:

- Understand and comply with the Company's Health and Safety Policy statement.
- Responsibility for the picking of dairy and associated products
- The loading of semi retail lorries in preparation of deliveries
- Stock rotation & replenishment of stock
- Use of inventory management systems
- Ensuring the cleanliness of the fridge is maintained at all times
- Any other fridge duties as required

Skills (Essential):

- Have an eye for detail to ensure accuracy and precision
- Good time keeping and flexibility to work shifts
- Able to work on own initiative
- Positive attitude possessing high levels of commitment and motivation
- Current driving licence

Skills (Desirable):

- Experience of the dairy industry or similar retail business
- Experience of stock/product rotation
- Fork lift licence (training can be provided if required)

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